

**PLEASE PRINT**

Date: \_\_\_\_\_

|           |            |                |
|-----------|------------|----------------|
| Last name | First Name | Middle Initial |
|-----------|------------|----------------|

|                |                  |
|----------------|------------------|
| Street Address | City, State, Zip |
|----------------|------------------|

|                     |        |
|---------------------|--------|
| Telephone Number(s) | E-mail |
|---------------------|--------|

|                                |                     |             |
|--------------------------------|---------------------|-------------|
| Primary Emergency Contact Name | Relationship to you | Phone # (s) |
|--------------------------------|---------------------|-------------|

|                                  |                     |             |
|----------------------------------|---------------------|-------------|
| Secondary Emergency Contact Name | Relationship to you | Phone # (s) |
|----------------------------------|---------------------|-------------|

**EDUCATIONAL BACKGROUND:** *(please list all that apply)*

|             |         |
|-------------|---------|
| High School | College |
|-------------|---------|

Other \_\_\_\_\_

**EXPERIENCE AND SKILLS:**

Name &amp; Address of Company/Agency of Most Recent Employer \_\_\_\_\_

|           |                    |
|-----------|--------------------|
| Job Title | Name of Supervisor |
|-----------|--------------------|

Dates Worked \_\_\_\_\_

Description of Work Performed \_\_\_\_\_

Do you have any computer/software experience? **Yes** or **No** (please circle one)

607 Third Avenue, P.O. Box 729  
Jasper, IN 47547-0729  
812-482-2233

809 East Illinois Street  
Petersburg, IN 47567  
812-354-8721

499 West State Route 62  
Boonville, IN 47601  
812-897-0364

501 John Street, Suite 11  
Evansville, IN 47713  
812-428-2189

[www.tri-cap.net](http://www.tri-cap.net)

*TRI-CAP nurtures self-sufficiency by providing health, housing and education services that change lives,  
empower families and improve the communities that we serve.*

If yes, please list the type of computer/software experience you have:

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What languages do you speak and write? \_\_\_\_\_

### VOLUNTEER PREFERENCES:

Circle any of the listed volunteer opportunities below that appeal to you:

#### Clerical:

- Filing
- Answering phones
- Data entry
- Shredding

#### Working with children:

- Reading
- Assist in the classroom
- Kitchen help

#### Janitorial duties:

- Cleaning tables
- Dusting
- Sweeping
- Mopping
- Empty trash
- Cleaning windows
- Cleaning bathrooms

Do you have a particular TRI-CAP program in which you are interested in serving as a volunteer?

If so, please list the program:

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What location are you interested in volunteering at? Please check all that apply.

*Please note that not all TRI-CAP programs are located at all TRI-CAP locations.*

- ☐ Jasper (Dubois County)  
☐ Petersburg (Pike County)  
☐ Boonville ☐ Newburgh (Warrick County)  
☐ Evansville (Vanderburgh County)

What days and times are you available to volunteer?

| Day       | Available Times | Day      | Available Times |
|-----------|-----------------|----------|-----------------|
| Monday    |                 | Friday   |                 |
| Tuesday   |                 | Saturday |                 |
| Wednesday |                 | Sunday   |                 |
| Thursday  |                 |          |                 |

Do you have any special skills or hobbies?

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Have you volunteered in the past? **Yes** or **No** (please circle choice)

If yes, please list the type of volunteer work you have done and where:

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What has prompted your interest in volunteering?

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### PHOTO RELEASE:

TRI-CAP has my permission to use photos of me showing me in volunteer service on their agency's publications, website, and social media pages. **Yes or No** (please circle choice)

If yes, please sign and date below:

\_\_\_\_\_  
Volunteer Applicant Signature

\_\_\_\_\_  
Date

### REFERENCES:

Please list the names, phone numbers and e-mail addresses of three (3) people who can comment on your ability to serve as a volunteer. No relatives, please.

| Name | Phone # (s) | E-mail address |
|------|-------------|----------------|
|      |             |                |
|      |             |                |
|      |             |                |

**CRIMINAL HISTORY CHECK CONSENT:** I, \_\_\_\_\_, do hereby agree to submit to testing to be performed by, Indiana State Police and/or the current background check provider used for detection of criminal history background information. I give permission for test results to be released to TRI-CAP. I understand that not-qualified test results (according to Indiana State Law IC 20-26-5-11 and/or IC 10-13-3-39 as required by program), refusal to be tested, or any attempt to affect the test results will result in withdrawal of my volunteer application, and withdrawal of any volunteer opportunity I have received from TRI-CAP.

**LOCAL LAW ENFORCEMENT CHECK:** I, \_\_\_\_\_, do hereby agree to submit to testing to be performed by, the Local Law Enforcement agencies for all of my residential addresses in the last five (5) years, for substantiation for child abuse or neglect or similar complaints or charges and of any convictions or arrests. I give permission for test results to be released to TRI-CAP.

**DRUG SCREEN CONSENT:** I, \_\_\_\_\_, do hereby agree to submit to testing to be performed by, Memorial Health Employer Services or St Vincent's Occupational Medicine, for detection of drugs and alcohol. I give permission for test results to be released to TRI-CAP. I understand that positive test results, refusal to be tested, or any attempt to affect the test results or test sample will result in withdrawal of my volunteer application, and withdrawal of any volunteer opportunity I have received from TRI-CAP.

**SEX OFFENDER REGISTRY CHECK CONSENT:** I, \_\_\_\_\_, do hereby agree to submit to a search of the database to be performed by TRI-CAP by searching the United States Department of Justice, National Sex Offender Public Website for detection of sex offender registry information. I understand that not-qualified test results and/or refusal to be tested will result in withdrawal of my volunteer application, and withdrawal of any volunteer opportunity I have received from TRI-CAP.

I have lived in the following states in the last five (5) years:

\_\_\_\_\_  
\_\_\_\_\_

For registration for fingerprinting, please provide the following information.

Name as printed on your photo identification that will be presented at testing sites:

\_\_\_\_\_  
Last name First Name Middle Initial

Date of Birth \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Race \_\_\_\_\_

Eye color \_\_\_\_\_ Hair color \_\_\_\_\_

Place of birth \_\_\_\_\_  
City State Country

Social Security number \_\_\_\_\_

\_\_\_\_\_  
**Volunteer Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Date**

### **RULES AND POLICIES:**

I agree to abide by the rules and policies of TRI-CAP and will participate in any necessary training. If for any reason I am unable to be at the program at the designated time, I will notify the program supervisor at least 24 hours in advance, whenever possible.

\_\_\_\_\_  
**Volunteer Applicant Signature**

\_\_\_\_\_  
**Date**